



DEPARTMENT OF  
HEALTH AND HUMAN SERVICES  
DIVISION OF WELFARE AND SUPPORTIVE SERVICES  
*Helping people. It's who we are and what we do.*



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NEVADA STATE DIVISION OF WELFARE AND SUPPORTIVE SERVICES

PUBLIC HEARING MEETING MINUTES

Low-Income Home Energy Assistance Program (LIHEAP) and the Energy Assistance and Conservation

Date: June 14, 2024

Time: 1:00 p.m.

1. **Call to Order Kelly Cantrelle, Deputy Administrator:** June 14, 2024, at 1:10pm

2. **Introduction/Purpose: Kelly Cantrelle, Deputy Administrator**

Kelly Cantrelle: The Division of Welfare and Supportive Services has scheduled a Public Hearing to discuss the possible adoption of the proposed amendments to both the Low-Income Home Energy Assistance Program (LIHEAP) and the Weatherization Assistance Program (WAP), as indicated on the agenda.

This hearing is being conducted both in person (locations listed below) and virtually. This hearing was noticed in accordance with Nevada Open Meeting Law and posted at the locations listed on the agenda, as well as the Division's website and the State of Nevada Public Notices website.

- i. Welfare and Supportive Services, Professional Development Center, 701 N. Rancho Drive, Las Vegas, Nevada
- ii. Welfare and Supportive Services, Central Office, 1470 College Parkway, Carson City, Nevada

3. **General Public Comment: Kelly Cantrelle, Deputy Administrator**

Ms. Kelly Cantrelle explained that Item 2 on the agenda is for general public comment. No action may be taken upon a matter raised until the matter has been specifically added to the agenda. Comments are limited to 3 minutes. I will ask that all callers/speakers please state and spell your name clearly for the record.

- i. No public comments presented in person, telephonically or virtually.

**A. For possible action Agenda Items 3A: Maria Wortman-Meshberger, Social Services Chief, Employment and Supportive Services**

Maria Wortman-Meshberger explained the proposed changes for the Fiscal Year (FY) 2025 LIHEAP State Plan:

- i. The program year and other relevant dates will be updated throughout the document.
- ii. Minor text changes intended to clarify existing policy have been incorporated throughout the document.
- iii. The minimum payment will be changed from \$240 to \$360 throughout the document.

- iv. Under Section 5.1 – Designate the income eligibility threshold used for the Weatherization component: changed the eligibility guidelines to follow the Department of Energy (DOE) eligibility guidelines and allow the eligibility threshold to be 200% of poverty instead of 150% of poverty to align the eligibility thresholds for the Weatherization Assistance Program.
- v. Section 5.7 – Do you have additional or differing eligibility policies for: The proposed verbiage is:
  - a. *If Utility usage is unable to be verified for the applicant, the household is not eligible to receive Weatherization services.*
- vi. Under Section 6 - If any of the above questions require further explanation or clarification that could not be made in the fields provided, attach a document with said explanation here, The proposed verbiage is:
  - a. *The Energy Assistance Program has a web page on the Division’s website and some energy vendors have the program information and links to the Division’s website on their websites*
- vii. Under Section 7 – If any of the above questions require further explanation or clarification that could not be made in the fields provided, attach a document with said explanation here: The proposed verbiage is:
  - a. 2. Weatherization Assistance Program (WAP) – A list of eligible EAP households can be provided to the Housing Division’s WAP, to notify the EAP of high energy usage households.
- viii. Under Section 10.3 – Describe any audit findings of the grant recipients (i.e., state, tribe, territory) rising to the level of a material weakness or reportable condition cited in the single audits, inspector general reviews, or other government agency reviews from the most recently audited fiscal year.: added the audit findings and the action taken to resolve the finding.

Tamera Saida, Weatherization Program Supervisor, from the Housing Division will now present the proposed Weatherization Assistance Program changes to the FY2025 LIHEAP State plan.

- i. Under Section 5.1 – Designate the income eligibility threshold used for the Weatherization component: changed the eligibility guidelines to follow the Department of Energy (DOE) eligibility guidelines and allow the eligibility threshold to be 200% of poverty instead of 150% of poverty to align the eligibility thresholds for the Weatherization Assistance Program.
- ii. Under Section 5.7 – Do you have additional or differing eligibility policies for: The proposed verbiage is:
  - a. If utility usage is unable to be verified for the applicant, the household is not eligible to receive Weatherization services.

**B. Agenda Item 3B: Public Comment: Kelly Cantrelle, Deputy Administrator:**

Kelly Cantrelle: action may be taken upon a matter raised until the matter has been specifically added to the agenda. Comments are limited to 3 minutes. I will ask that all callers/speakers please state and spell your name clearly for the record.

- a. No public comments presented in person, telephonically or virtually.

**C. Agenda Item 3C: Kelly Cantrelle, Deputy Administrator**

Kelly Cantrelle: Not seeing any comments virtually or in person, I will adopt the FY2025 LIHEAP State Plan, Agenda Item 3A, on behalf of the Director of the Department of Health and Human Services, effective July 1, 2024.

**4. Agenda Item 4: Kelly Cantrelle, Deputy Administrator**

Kelly Cantrelle: Maria Wortman-Meshberger, Social Services Chief, Employment and Supportive Services will now present the Energy Assistance Program FY2025 Nevada Fund for Energy Assistance and Conservation State Plan

changes.

Maria Wortman-Meshberger explained the proposed changes for the FY2025 Nevada Fund for Energy Assistance and Conservation State Plan and Tamera Saida explained the changes for the Weatherization Assistance Program:

- i. The program year and other relevant dates will be updated throughout the document.
- ii. Minor text changes intended to clarify existing policy have been incorporated throughout the document.
- iii. The minimum annual payment will be changed from \$240 to \$360 throughout the document.
- iv. Under Section 8.1.8: The proposed verbiage is: Households with a solar vendor who meet the income criteria may be eligible for a fixed annual credit of \$360 for that vendor unless they have had solar for at least 9 months and have a higher energy burden.

Tamera Saida, Weatherization Program Supervisor, from the Housing Division will now present the proposed Weatherization Assistance Program changes to the Nevada Fund for Energy Assistance and Conservation State Plan.

- i. There are no additional changes to the FY2025 Nevada Fund for Energy Assistance and Conservation State Plan for Weatherization.

**B. Agenda Item 4B: Public Comment: Kelly Cantrelle, Deputy Administrator:**

Kelly Cantrelle: Item 4B on the agenda is for public comment regarding the proposed FY2025 Nevada Fund for Energy Assistance and Conservation State Plan. No action may be taken upon a matter raised until the matter has been specifically added to the agenda. Comments are limited to 3 minutes. I will ask that all callers/speakers please state and spell your name clearly for the record.

- i. No public comments presented in person, telephonically or virtually.

**C. Agenda Item 4C: Kelly Cantrelle, Deputy Administrator**

Kelly Cantrelle: Not seeing any comments, I will adopt the FY2025 Nevada Fund for Energy Assistance and Conservation State Plan, Item 4A on the agenda, on behalf of the Director of the Department of Health and Human Services, effective July 1, 2024.

Ms. Kelly Cantrelle indicated that if there were no other public comments, the hearing would be closed.

Meeting adjourned at approximately 1:18 p.m.

Minutes submitted by: Kristle Muessle, Public Information Officer, Division of Welfare and Supportive Services.